

Learning Hub Getting Started Transcript

Opening

Description: Learning Hub home page. Title: Siteimprove Learning Hub: Getting Started. The speaker appears first in a circle and then in front of an office background. Call outs appear briefly: Finding courses, Managing your learning, Tracking progress. Start button appears.

Speaker: Welcome to the Learning Hub! Whether you're just getting started or looking to continue building your skills, this is your one stop for learning.

This interactive overview will familiarize you with the learning platform's main features, including finding courses, managing your learning, and tracking progress.

Select Start to begin.

Description: Learning Hub landing page. Each element is highlighted: Course catalog button, enrolled learning section, featured learning section, What's new block.

Speaker: Welcome to the Learning Hub landing page. From this page you can view the course catalog, track and interact with your enrolled learning, and see featured and new course and learning plan offerings.

Description: Close up of the landing page banner with the View Courses button highlighted. The Video transcript button is highlighted, and then video in the banner is shown.

Speaker: The View Courses button in the banner will take you to a list of all the courses offered in the Learning Hub. You can also access a video transcript for the video in this banner.

Description: My Enrolled Learning section is shown with each button highlighted as they are mentioned. A cursor demonstrates that you can select each button.

Speaker: In the "My Enrolled Learning" section, you can see how many courses are "In Progress", "Not started", and "Completed." Select each status to review the list of courses. You can see a compiled list of all your learning by selecting "View all My Learning" and you can also access any course certificates earned.

Description: Featured Course section is highlighted, and a callout is shown that says Popular and newly added courses. The navigation arrows are highlighted.

Speaker: In the Featured Courses section, there are courses that are popular within the Learning Hub, or that have recently been released. Navigate through the featured course selection using the right and left arrows.

Description: The All Courses section is highlighted as well as the navigation arrows. The View All Course card is highlighted. The What's New block and the View Learning Plan button are highlighted.

Speaker: Next, you'll see a similar display for all courses offered through the Learning Hub. Use the same arrow navigation to view the courses. When you reach the end of the display, there's a card with an option to view all courses.

Next is a "What's New" highlight block where newly added content is featured, and you have the option to view the new course or learning plan.

Description: The speaker appears briefly next to the full version of the landing page. Zoom in on the landing page and the User Menu icon is highlighted. The image changes to show the Navigation Pane and items are highlighted as mentioned.

Speaker: For navigation, open the three-line icon User Menu to reveal the navigation pane. You can keep this menu open all the time if you'd like by selecting the Keep Menu open icon. This menu allows you to return to the home page, view the course catalog, view your courses and learning plans, and view your playlists.

Description: My Courses and Learning Plans appear with a call out: You can access this page from the homepage. The features are highlighted when mentioned. The Playlists page is also shown with elements highlighted when mentioned. Text and buttons appear as the interactive video is paused. Select a section to explore more. Course catalog, Course page, Course activities, Wrap up.

Speaker: When you select My Courses and Learning Plans, you'll see a similar page to View My Learning from the home page. There are filter, search, and sorting options on this page to make things easier to find.

The playlists page functions similarly to a favorites page. You can add courses to a list that you create.

Course catalog section

Description: The navigation and home page buttons for the Course catalog are highlighted and the Course catalog page appears. Call out text: Collection of courses, quick learnings, and learning plans. Each element of the page mentioned is highlighted including the Load more button at the end of the page.

Speaker: The course catalog is a collection of courses, quick learnings and learning plans. When you scroll, don't forget to select Load more to continue viewing items.

When viewing the course catalog, you have the option of using filters, the search feature, and sorting options to find the specific course or learning plan you need.

Course Page

Description: Landing page with the language notation highlighted. The language pop-up box reveals the course is available in German. The page scrolls, and a cursor selects a course title to reveal the course page. On the course page, each element is highlighted as mentioned. A cursor selects the enroll button, and the page changes to an enrolled status.

Speaker: Let's go back to the homepage and select a course. Courses that have multiple languages will display a number next to the language symbol. Select this number to identify the languages available. There are selected groups of courses available in various languages.

On the course page, you'll find the course title, available language options, and a button to add the course to a playlist. The page also includes the course description, estimated completion time, and learning objectives. To begin the course, select Enroll in the Enrollment Options section. The Course Syllabus section provides access to all course materials, including an optional end-of-course survey.

Once you select the Enroll button, it will change to Start Learning Now, and you'll see the completion status in the same area.

Course activities

Description: The full Course page appears and zooms into the enrollment section. The Start Learning button is highlighted. A cursor selects the button, and the course interface appears. Each element mentioned is highlighted.

Speaker: Select Start Learning now and you'll go to the course interface. Select the Start Learning Now button in the pop-up window to launch the first element of the course. The lesson will open, and you'll see the Next button that allows you to move to the next element of the course when you're finished. You can also change the course language if it's available.

Description: The first chapter of the course opens, and areas are highlighted as mentioned. A short video demonstrates how to complete a section, and on-screen text

states that a course will not be marked complete until all sections are completed. The course navigation page shows that the assessment is locked. The assessment information is highlighted as mentioned.

Speaker: When a course opens, you'll typically see the course title and learning objectives. You can scroll through the course content at your own pace, but to complete the lesson or chapter, you must interact with all required elements. This includes tabs, buttons, text reveals, checklists, knowledge checks, videos, and any other interactive content. The lesson will not be marked as complete until all required interactions have been completed.

For most courses it's required that you complete all elements of the course before you attempt the assessment. The post-course survey is optional.

When you attempt the assessment, the display will show the number of questions, the minimum passing score, if there's a time limit, and if the test can be paused, as well as the number of attempts.

Description: The course completion appears with the button for downloading a certificate. Language options are shown, and on-screen text displays: You'll be required to take the course again if you switch languages.

Speaker: After you've completed your course successfully, you'll have the option to download a completion certificate.

Please note that if you complete a course in one language and wish to interact with it in another language, you'll be required to take the entire course again in that language.

Wrap Up

Description: The Learning Hub home page appears. The speaker appears and the background fades. On-screen text displays: Transform learning into action. Build confidence, grow your skills, and create better digital experiences.

Speaker: That's the Learning Hub. Whether you're just getting started or continuing your professional development, we're here to support your growth every step of the way. Transform learning into action. Build confidence, grow your skills, and create better digital experiences with Site-improve Learning Hub.